

IN 19*12949

V# VS*14841

ADD DEV19*34

BALCH
& BINGHAM LLP

P.O. Box 306
Birmingham, AL 35201
(205) 251-8100

RECEIVED

APR 30 2018

WV DEVELOPMENT OFFICE

Community Advancement and Development
Russell W Tarry, Deputy Director
A Division of the West Virginia Development Office
1900 Kanawha Boulevard East, Building 3, Suite 700
Charleston, WV 25305

April 18, 2018

Client ID: 113570
Matter ID: 001
Invoice: 741975

RE: WVCAD CDBG Programs

Fees for Professional Services Through 03/31/18	6,527.50
Charges Through 03/31/18	0.00
Balance Due on Current Invoice	\$6,527.50

Services Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
PAB - Bailey, P. Ann - Attorney L.F.	10.90	350.00	3,815.00
JHR - Rice, John H. "	7.75	350.00	2,712.50

APPROVED FOR PAYMENT
6/22/18
Date Approved By

I HEREBY CERTIFY THAT THE
ITEMS LISTED HEREON HAVE
BEEN RECEIVED AND APPROVED
FOR PAYMENT
Date Signature Name

Please refer to invoice number 741975 when submitting payment
Federal Tax ID# 63-0328165

BALCH & BINGHAM LLP

ID: 113570-001
Invoice # 741975

April 18, 2018
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Re: WVCAD CDBG Programs

Services Summary

<u>Date</u>	<u>Tkpr</u>		<u>Hours</u>	<u>Amount</u>
03/01/2018	PAB	Attend conference call with Ms. Amanda Richardson, Mr. Trey Richardson, Mr. Russell Tarry, Ms. Brittany Ainsworth, Mr. Bill Felder, and others regarding suggested changes/comments related to the WV Housing Policy and Procedure document.	1.00	350.00
03/05/2018	PAB	Telephone call from Ms. Brittany Ainsworth to discuss date for training on West Virginia's HGMS system and calendar same.	0.10	35.00
03/06/2018	PAB	Receive and review email correspondence from Mr. Russell Tarry to Ms. Jill Moyer, HUD, regarding Riverview and other issues.	0.10	35.00
03/06/2018	JHR	Review latest revisions of Economic Development policies and procedures and transmitted comments; review status of draft of Technical Mod and discuss with A. Bailey.	1.50	525.00
03/07/2018	PAB	Receive and respond to various email correspondence from Mr. Russell Tarry scheduling conference call with Jill Moyer, HUD, regarding Riverview project and Substantial Amendment; receive email correspondence from Ms. Amanda Richardson requesting our review of Economic Development Policies and Procedures; further email correspondence from and to Ms. Richardson regarding same; forward a copy of the P&P to Ms. Brittany Ainsworth via email with comments.	0.30	105.00
03/08/2018	PAB	Attend conference call with Mr. Bill Thompson regarding the national objective for the Riverview Project; attend conference call with Mr. Russell Tarry, Mr. Trey Richardson and Ms. Jill Moyer, HUD, regarding the Riverview project and various options going forward.	0.90	315.00
03/08/2018	JHR	Review file and e-mails; attend telephone conference with Ms. Jill Moyer and HUD staff, Mr. Russell Tarry and Mr. Andrew Mihalik of West Virginia, Mr. Trey Breckenridge and A. Bailey to discuss the substantial amendment to the Action Plan and related issues; further research on issues.	2.00	700.00
03/09/2018	PAB	Email correspondence from and to Mr. Russell Tarry and Mr. Trey Breckenridge in follow up to conference call with Ms. Jill Moyer, HUD, regarding the Riverview project.	0.20	70.00
03/11/2018	PAB	Review and analysis of Economic Development Policies and Procedures; receive and review comments/edits prepare by Ms. Brittany Ainsworth; prepare additional edits to document; prepare email correspondence transmitting revised document to Ms. Ainsworth and J. Rice; further	5.10	1,785.00

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<u>Date</u>	<u>Tkpr</u>		<u>Hours</u>	<u>Amount</u>
		email correspondence from and to Ms. Ainsworth.		
03/12/2018	PAB	Receive and review email correspondence from Ms. Jill Moyer, HUD, regarding possible national objective for the Riverview project; receive, review and respond to email correspondence from Mr. Russell Tarry; telephone conference with Ms. Brittany Ainsworth regarding revisions to E.D. Policies and Procedures; attend telephone conference with J. Rice and Ms. Ainsworth regarding further revisions; prepare email correspondence to Ms. Amanda Richardson advising of status of review; telephone call from Mr. Daron Wilson regarding counting jobs created for E.D.; research same and prepare response; telephone conference with Ms. Ainsworth regarding same and prepare email correspondence to Mr. Wilson.	0.80	280.00
03/13/2018	PAB	Office conference with J. Rice regarding his review of the ED P&P; receive and review edits made by J. Rice; review regulation regarding architect/engineering fees; enter comment and cite reg in the document; prepare email correspondence to Ms. Amanda Richardson to attach copy of revised document.	0.80	280.00
03/13/2018	JHR	Review and revise policies and procedures; discuss with A. Bailey	3.50	1,225.00
03/14/2018	PAB	Prepare email correspondence to Ms. Amanda Richardson transmitting copy of Ms. Brittany Ainsworth's comments/suggestions to ED P&P.	0.10	35.00
03/14/2018	JHR	Review suggested changes by HRK on West Virginia Economic Development policies and procedures.	0.75	262.50
03/21/2018	PAB	Attend conference call with Ms. Brittany Ainsworth and Ms. Amanda Richardson to review proposed edits and comments regarding policies and procedures.	1.30	455.00
03/31/2018	PAB	Prepare email correspondence to Mr. Russell Tarry and Mr. Trey Breckinridge regarding status of Restore Riverview project and substantial amendment; receive and review email correspondence from Ms. Amanda Richardson regarding implementation manual and exhibits and respond to same.	0.20	70.00
Total Fees			18.65	\$6,527.50

Total Fees Plus Charges

\$6,527.50

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Re: WVCAD CDBG Programs

Previous Invoices Outstanding

<u>Invoice</u>	<u>Date</u>	<u>Amount Billed</u>	<u>Amount Paid</u>	<u>Amount Due</u>
738832	02/23/18	36,360.10	0.00	36,360.10
740245	03/19/18	16,155.00	0.00	16,155.00
Totals		<hr/> 52,515.10	<hr/> 0.00	<hr/> 52,515.10
Total Due From Previous Invoices:				52,515.10

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6,527.50

Charges Through 03/31/18

0.00

Balance Due on Current Invoice

\$6,527.50

*** REMITTANCE COPY ***

Please return this page with your payment

350.00	Housing Progrm Policies and procedures
35.00	Admin
35.00	Admin
525.00	Economic develoment policies and procedures/ Technical Mod
105.00	Admin
315.00	Riverview project (national objective)
700.00	Planning
70.00	Riverview project
1,785.00	Economic develoment policies and procedures
280.00	Admin (ED Policies and procedures + Riverview project)
280.00	ED Policies and procedures
1,225.00	Policies and Procedures (which ones?)
35.00	ED Policies and procedures
262.50	ED Policies and procedures
455.00	Policies and Procedures (which ones?)
70.00	Admin
<u>6,527.50</u>	

<u>6,527.50</u>	Invoice Total
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Total:

Pay Out of CDBG-DR

Planning	\$	700.00
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CDBG-DR Planning TOTAL	\$	700.00
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Pay Out of CDBG-DR

DR Admin	\$	5,477.50
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CDBG-DR Admin TOTAL	\$	5,477.50
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Pay Out of CDBG-DR

MID Rehab Delivery LMI:	\$	252.00
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NMID Rehab Delivery LMI:	\$	63.00
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CDBG-DR HOUS TOTAL	\$	315.00
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Pay Out of CDBG-DR

MID Rental Assistance Program Delivery LMI :	\$	30.80
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NMID Rental Assistance Program Delivery LMI:	\$	4.20
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CDBG-DR RENT TOTAL	\$	35.00
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Invoice Total =	\$	6,527.50
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